

# Riverwalk School

## Evidence for Learning



## Guide for Parents

### **Why we use Evidence for Learning?**

Evidence for Learning is an online software tool and app which enables us to record and manage information related to the development and progress of your child.

As part of the information gathered our staff may include photos and videos of the learners engaged in appropriate activities.

The photo and video evidence along with other data recorded can help us to track and support the learner's progress against their personal learning goals, facilitating assessment and planning of appropriate teaching and support of our learners. It also provides a way for us to capture and celebrate their progress and achievements with you.

### **Why use the parent engagement tools?**

The parent engagement tools give teachers and parents/carers the ability to work together in evidencing a child's progress. It allows us all to celebrate the child's achievements and progress at school, home and in the community.

### **Conditions, considerations and guidance when using photos / videos**

#### **School Photos shared with Home:**

- Many school-based photos will include your child in a group.
- These photos will be uploaded to EFL and viewable to other parents.
- Group photos from school will not include pupils who are not allowed to be photographed.
- In line with our Safeguarding Policy, no images from school should be uploaded onto any social media.
- Parent accounts will be de-activated if school-based images are used on social media.
- A parental agreement form will need to be signed by parents/carers which adheres to the above conditions before the Parent Portal can be accessed.

#### **Home photos/videos share with school**

- People/children in the photographs/videos **must** have given their consent for the image to be shared with school.
- The image/video **must** be appropriate for school use i.e. clothing/language/consider who or what is in the background of the image.

### **What makes good evidence?**

1. If an image is used, it needs to be clear what it is trying to show.
2. Any descriptions which accompany the image needs to be factual and to the point.
3. There needs to be a description of how much help or support was needed.
4. There should be no judgement of competence, it is just proof that something happened.

### What will I need to access the Family app?

1. Once you have completed and returned the Access Request Form and had access to the Portal approved you will receive an email from 'The Teacher Cloud' which will provide you with a reset password email. Please then follow the steps below.

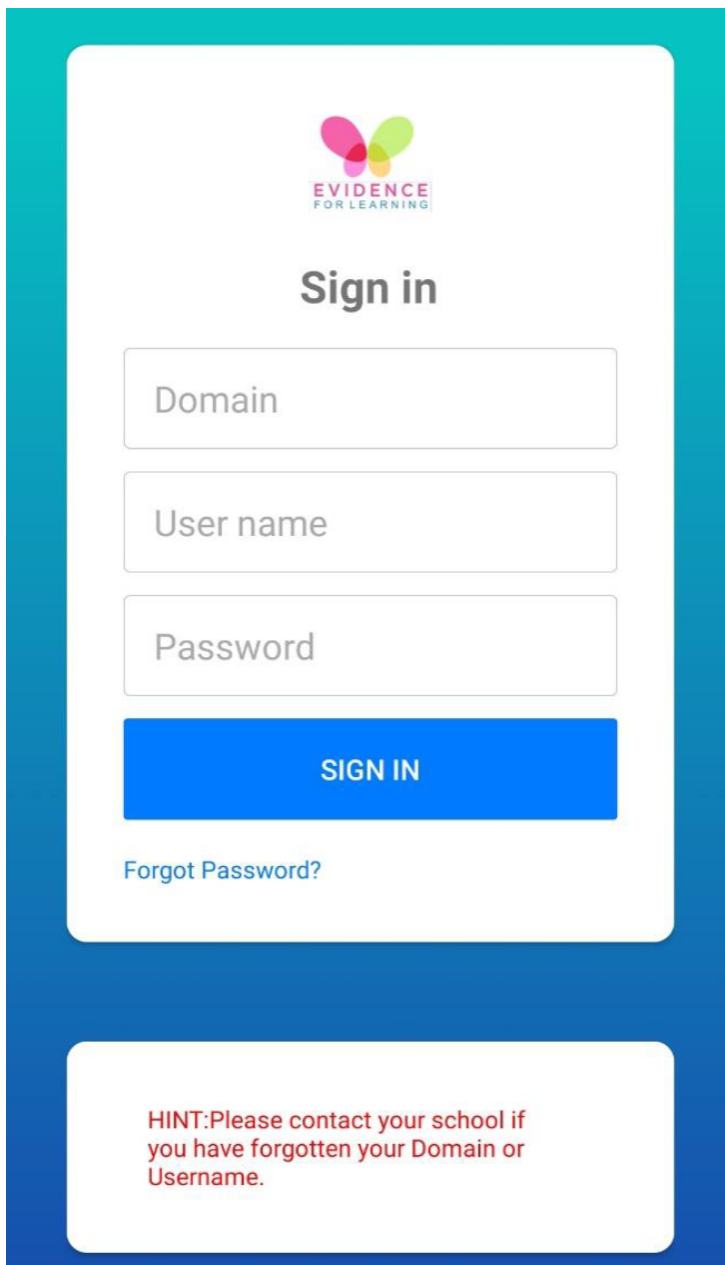
The Evidence for Learning (EFL) Family app is now available via the **App Store** (Apple devices) and **Play Store** (Android devices).

Simply search for '*Evidence for Learning Family*' to find and download the app.

2. Once the app is downloaded, you will be able to log in via the screen pictured below. You would have been sent the **Domain** and **Username** via email.

- The domain is **riverwalkschool** (this is case sensitive)
- Your username will be your **email address**. Your password will be in the reset email.

**NOTE:** You will not have to log in again unless you change your details or need to reset your password.



**EVIDENCE FOR LEARNING**

## Sign in

Domain

User name

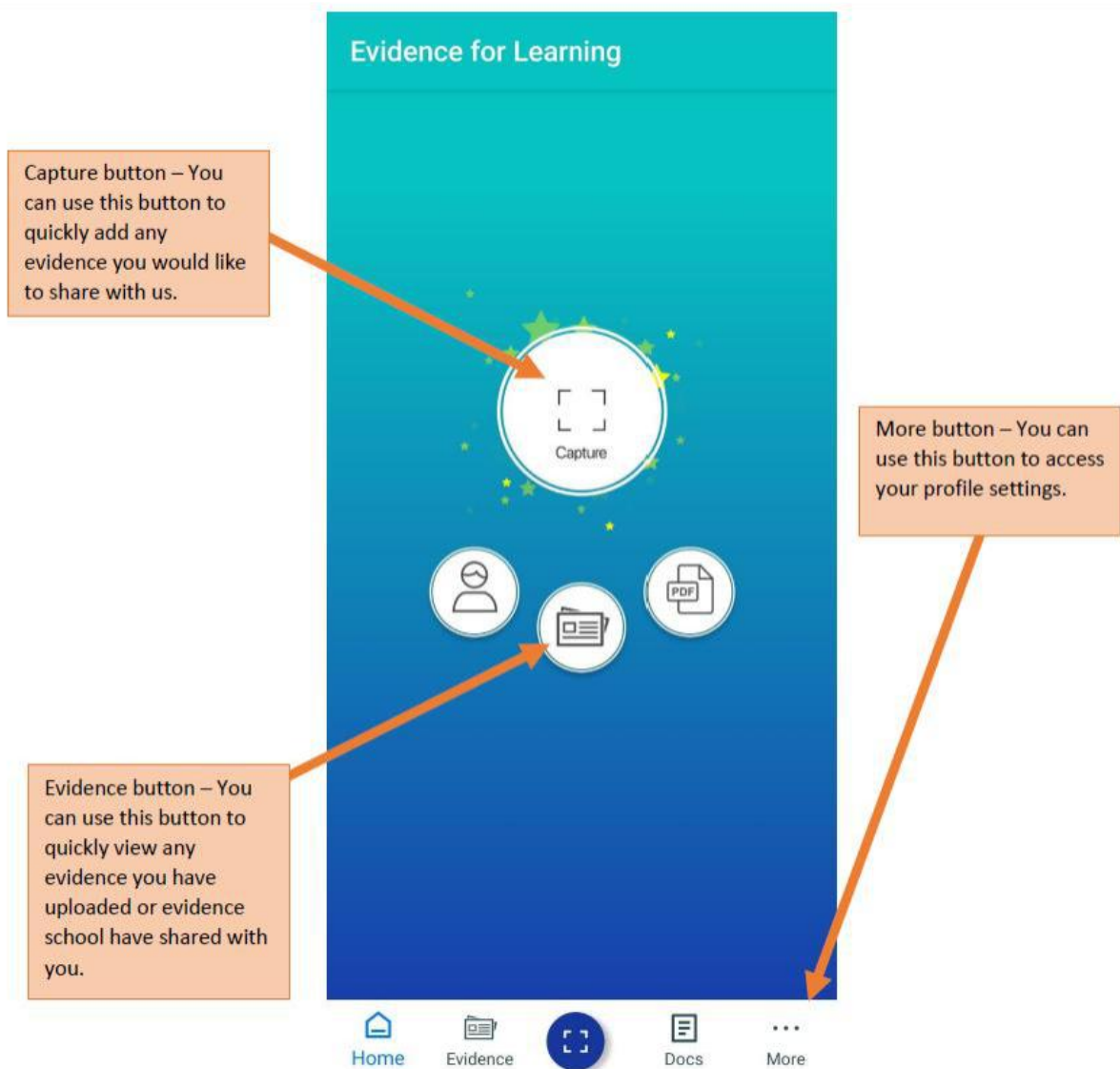
Password

**SIGN IN**

[Forgot Password?](#)

**HINT:** Please contact your school if you have forgotten your Domain or Username.

3. Once you have logged in, you will see the home screen pictured below.



#### 4. Capturing Evidence:

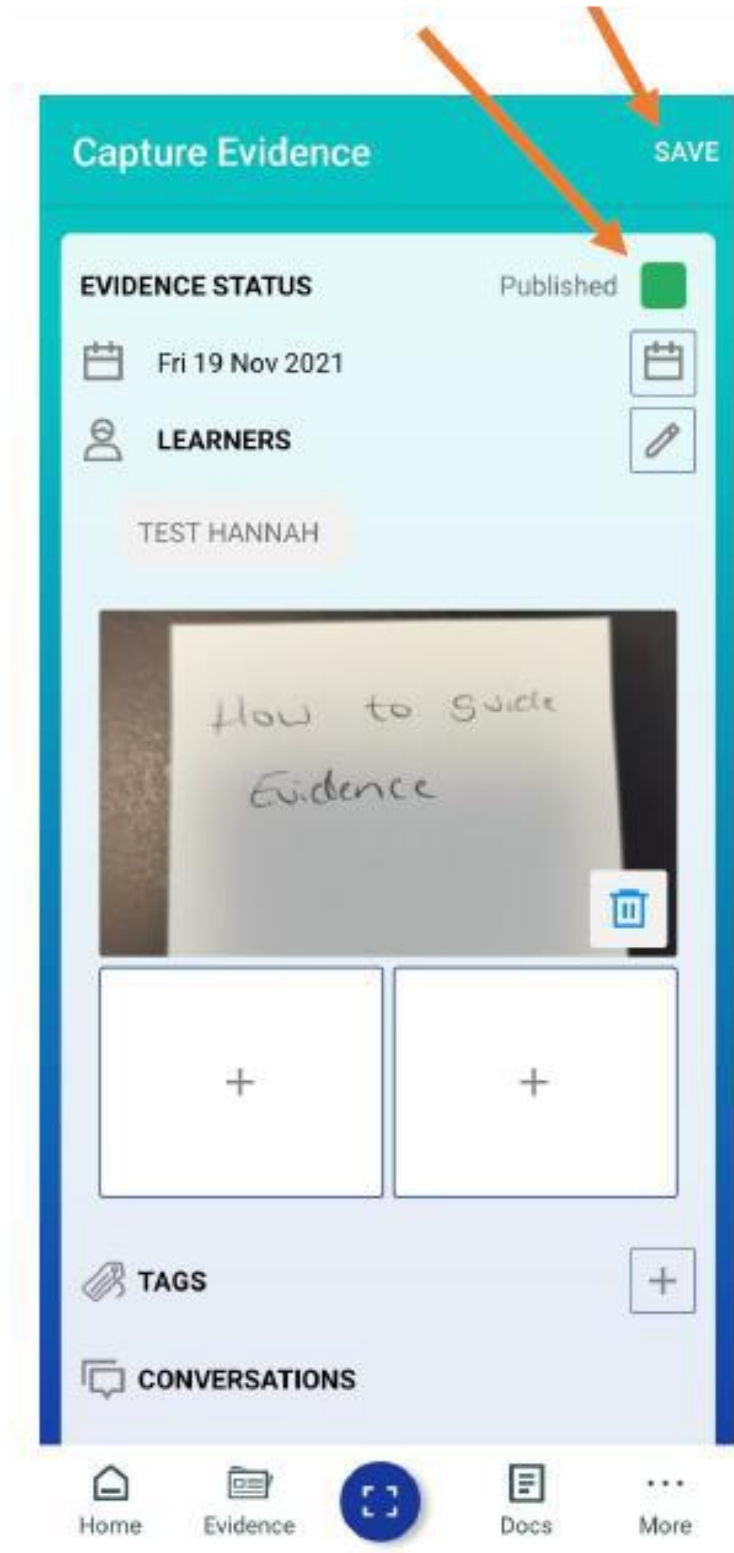
The image displays two side-by-side screenshots of the 'Capture Evidence' app interface. The left screenshot shows the initial form with sections for 'EVIDENCE STATUS', 'LEARNERS', 'TAGS', and 'CONVERSATIONS'. An orange callout box points to a '+' button next to the 'LEARNERS' section. The right screenshot shows the same form but with a large empty box for media, and an orange callout box pointing to a '+' button inside this box. Below the screenshots is a navigation bar with icons for Home, Evidence, Docs, and More. An orange callout box points to the 'CONVERSATIONS' section in the right screenshot, specifically to a text input field for adding comments.

Click the + button next to learners and select your child, if you have multiple children at Orchard and the Evidence includes both children, you can select multiple Learners.

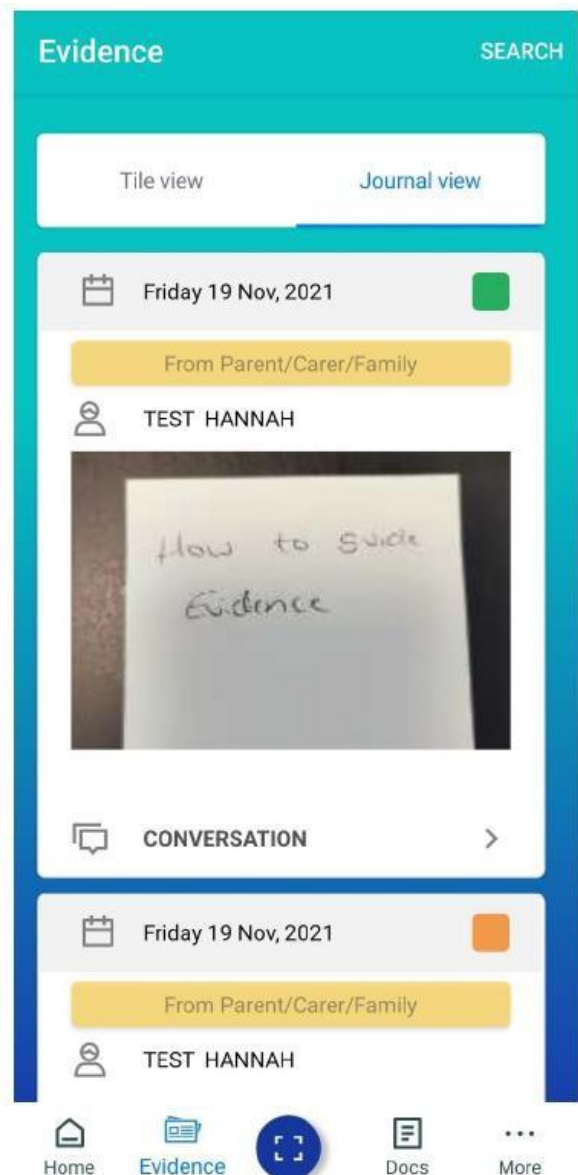
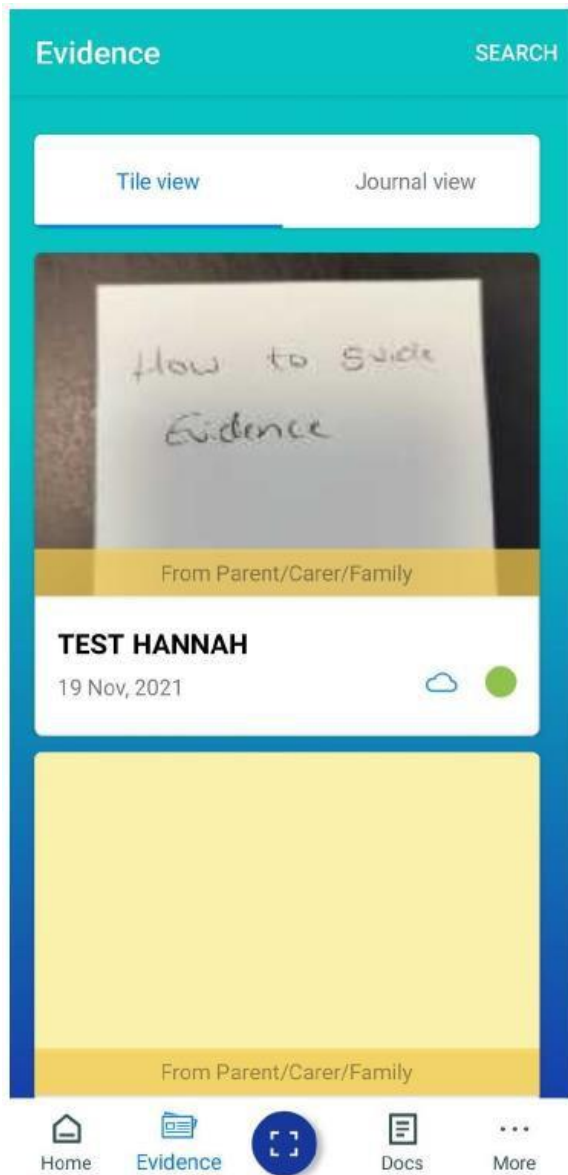
Click the + button in the empty box, you will be given two options, Take a Photo/Video or Photo/Video Library. Select the option which you require and then select your photo or video.

In the conversations section, you can add a comment about the evidence you are uploading.

- Once you have selected the learner, uploaded photos/videos and added any comments; you need to change the evidence status to **Published** and then click **Save**. This will save the Evidence and you will be able to view it via the Evidence tab.



- Viewing Evidence – You have two options to view evidence, the **Tile** view and the **Journal** View. You can click into the evidence to see the photos/videos and the comments. You can even leave your own comment if you'd like!



### **Home school diary**

We will use EFL for all correspondence between home and school.

**School** – will send a daily picture with a diary entry home each day.

**Parents/carers** – To send a message to your class team – you need to go to capture evidence, like above and write a comment. You may add a picture if you wish.

### **Where to get support?**

If you need support using the Family App please speak to your class teacher.

If you need help logging in or need your password reset, please contact [c.adamson@consortiumtrust.org.uk](mailto:c.adamson@consortiumtrust.org.uk)

